

**CERTIFICATE OF APPROPRIATENESS
STAFF CHECKLIST**

LOCATION: 912 Walker Avenue
HISTORIC DISTRICT: College Hill
APPLICATION NO. 791
APPLICANT: James Cassell, Contractor
PROPERTY OWNER: Laura Little
DATE RECEIVED: July 12, 2006

DESCRIPTION OF WORK

Request for Reconsideration of Denied Application for Certificate of Appropriateness

Note: The following is taken from the Rules of Procedure

I. RECONSIDERATION OF APPLICATIONS WHICH HAVE BEEN DENIED

The order of business for reconsideration of applications for Certificate of Appropriateness which previously have been denied shall be as follows:

- A. The chairman shall entertain a motion from a member of the Commission that the applicant be allowed to present evidence in support of the request for reconsideration. Such evidence shall be limited to that which is necessary to enable the Commission to determine whether or not there has been a substantial change in the facts, evidence or conditions relating to the application; provided, however, that the applicant shall be given the opportunity to present any other additional supporting evidence if the Commission decides to reconsider the application.
- B. After receiving the evidence, the Commission shall proceed to deliberate whether or not there has been a substantial change in the facts, evidence or conditions relating to the application which would warrant reconsideration. If the Commission finds that there has been such a change, it shall thereupon treat the request as a new application received at that time.

Since the last meeting staff has met with the homeowner and the contractor on site to discuss this situation. In the staff's opinion there were some misunderstandings about the facts of the case which affected the presentation of the evidence. A reconsideration would ensure that all relevant information and evidence is considered.



